

# LIGHTHOUSE FOR CHILDREN, INC. BOARD MEETING

**Date:** Wednesday, August 27, 2014

**Time:** 12:00 pm

550 E. Shaw Ave.  
Inyo/Kern Room  
Fresno, CA 93710

## AGENDA

ITEM	SUBJECT	PRESENTER
1.	<b>CALL TO ORDER</b>	Chair Perea
2. <b>Action</b> Pg. 1	<b>APPROVE MINUTES FROM AUGUST 6, 2014, REGULAR BOARD MEETING</b> Supporting Document	E. Reyes, E.D
3. <b>Action</b> Pg. 3	<b>REVIEW BUDGET VS. ACTUAL REPORT AS OF JUNE 30, 2014</b> Supporting Documents	Chair Perea E. Reyes, E.D
4. <b>Action</b> Pg. 5	<b>UPDATE BY LEGAL COUNSEL OF MODIFICATIONS TO THE FIRST 5 ORDINANCE BY THE COUNTY OF FRESNO AS IT RELATES TO LIGHTHOUSE FOR CHILDREN, INC.</b> Supporting Documents	E. Reyes, E.D K. Price, Legal
5. Informational	<b>LIGHTHOUSE FOR CHILDREN PROJECT STATUS REPORT</b>	E. Reyes, E.D S. Rapada, Staff
6.	<b>PUBLIC COMMENT</b>	Chair Perea
7.	<b>ADJOURNMENT</b>	Chair Perea

NOTE: If you need disability modification(s) and/or other accommodation(s) in order to participate in this meeting, please contact the office at (559) 241-6515 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

**LIGHTHOUSE FOR CHILDREN, INC.**  
**BOARD MEETING**

**August 27, 2014 – 12:00 pm**

**550 E. Shaw Ave.  
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**AGENDA ITEM NO.2**

**RECOMMENDED ACTION:**

Approve Board Meeting Minutes – August 6, 2014

**ACTION SUMMARY MINUTES  
August 6, 2014 — 10:00 A.M.**

**Present:** Henry Perea (Chair), Shannon Koontz, Hugo Morales, Stacy Sablan, Lisa Nichols

**Absent:** None.

**Staff:** Emilia Reyes, Elizabeth Campos, Harim Martinez, Steve Rapada, Ken Price (Legal Counsel)

**1. CALL TO ORDER**

**LISA NICHOLS WAS PRESENT VIA TELECONFERENCE; PROPERLY NOTICED AT GASTON MIDDLE SCHOOL, 1100 E. CHURCH AVE. FRESNO, CA 93706**

**2. APPOINT THE LIGHTHOUSE FOR CHILDREN INTERIM EXECUTIVE DIRECTOR WITH AUTHORIZATION TO SIGN FOR THE LIGHTHOUSE FOR CHILDREN ENTITY**

**CHAIR PEREA MADE THE MOTION THAT EMILIA REYES BE APPOINTED AS EXECUTIVE DIRECTOR OF LIGHTHOUSE FOR CHILDREN.**

Public Comment: None heard.

Motion by: Morales Second by: Koontz  
Ayes: Perea, Koontz, Morales, Nichols, Sablan  
Noes: None heard.

**3. APPROVE MINUTES FROM JUNE 18, 2014 REGULAR BOARD MEETING**

Public Comment: None heard.

Motion by: Morales Second by: Sablan  
Ayes: Perea, Koontz, Morales, Nichols, Sablan  
Noes: None heard.

**4. REVIEW BUDGET VS. ACTUAL REPORT AS OF MAY 30, 2014**

Public Comment: None heard.

Motion by: Sablan  
Ayes: Perea, Koontz, Morales, Nichols, Sablan  
Noes: None heard.

**5. REVIEW AND APPROVE VALUE ENGINEERING (VE) CHANGE ORDER REQUEST (COR) 022, WITH DURHAM CONSTRUCTION, THE GENERAL CONTRACTOR (GC) FOR THE LIGHTHOUSE FOR CHILDREN (LFC) BUILDING PROJECT, IN AN AMOUNT NOT TO EXCEED \$32,603.42**

Public Comment: None heard.

Motion by: Morales  
Ayes: Koontz, Morales, Nichols, Sablan  
Noes: Perea

**6. REVIEW AND APPROVE A LIGHTHOUSE FOR CHILDREN DEDICATION PLAQUE IN AN AMOUNT NOT TO EXCEED \$1,200**

**BOARD MEMBER MORALES RECOMMENDED CHAIR PEREA WORK WITH STAFF TO FINALIZE THE DESIGN OF THE PLAQUE.**

Public Comment: None heard.

Motion by: Nicols  
Ayes: Perea, Koontz, Morales, Nichols, Sablan  
Noes:

**7. LIGHTHOUSE FOR CHILDREN PROJECT STATUS REPORT**

**STEVE RAPADA PRESENTED THE BOARD MEMBERS WITH DECORATIVE CORES OF THE LIGHTHOUSE FOR CHILDREN FACILITY.**

Public Comment: None heard.

**8. PUBLIC COMMENT**

**BOARD MEMBER MORALES ASKED WHO THE POINT PERSON IS FOR TENANT INQUIRES FOR THE LIGHTHOUSE FOR CHILDREN FACILITY.**

**EMILIA REYES, EXECUTIVE DIRECTOR, STATED THAT STAFF MEMBER STEVE RAPADA AND HERSELF MANAGE INQUIRIES.**

Public Comment: None Heard.

**9. ADJOURNMENT**

**LIGHTHOUSE FOR CHILDREN, INC.**  
**BOARD MEETING**

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**AGENDA ITEM NO.3**

TO: Lighthouse for Children Board Members

FROM: Emilia Reyes, Executive Director

SUBJECT: Review and Approve Budget vs. Actual Report for Period Ending June 30, 2014

**RECOMMENDED ACTION:**

Review and approve Budget vs. Actual Report for period ending June 30, 2014.

**REASON FOR RECOMMENDED ACTION:**

This item is intended to keep the Board informed of the Lighthouse for Children (LFC) facility budget and financial activity as of June 30, 2014.

**KEY POINTS:**

Revenues (100%)

- The interest revenue will continue to accrue and is expected to meet budget projected amounts.

Soft Costs (79%)

- Architectural/Engineering (87%) – Most planning and design has already taken place, thus the 37% over budget difference in comparison to the projected budget. The rest of the work will consist of observation time until the project is completed.
- Permits and Fees (99%) – LFC was required to pay for these expenses prior to the start of construction.
- Closing Costs (100%) – The CDE, NMTC and developer closing costs expenses were required to pay in advance in order to proceed with the construction project.

**FISCAL IMPACT:**

Overall expenses are at 41% and are within budget constraints. The following months are important as the construction project will be completed and most expenses will be incurred.

LIGHTHOUSE FOR CHILDREN  
BUDGET VS. ACTUAL  
JUNE 30, 2014 (50%)

<b>Revenues</b>				
	<u>Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues	\$16,285,375	\$16,285,375	\$0	100%
Interest Revenue	\$20,000	\$9,983	\$10,018	50%
LIIF Interest Revenue	\$700	\$251	\$449	36%
CVNMTC Interest Revenue	\$700	\$297	\$403	42%
<b>Total Revenues</b>	<b>\$16,306,775</b>	<b>\$16,295,905</b>	<b>\$10,870</b>	<b>100%</b>

<b>Project Budget</b>				
	<u>Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance</u>	<u>% of Budget</u>
<b>Land Costs</b>				
Land	\$601,792	\$601,672	\$120	100%
<b>Total Land Costs</b>	<b>\$601,792</b>	<b>\$601,672</b>	<b>\$120</b>	<b>100%</b>
<b>Hard Costs</b>				
Shell Contract	\$9,554,401	\$3,494,639	\$6,059,762	37%
Sitework (Playground, Landscape)	\$310,000	\$906	\$309,094	0%
Furniture, Fixtures, and Equipment	\$910,000	\$202,448	\$707,552	22%
Excess Funds from Reduced Contract	\$717,000	\$20,812	\$696,188	3%
Hard Cost Contingency	\$463,749	\$0	\$463,749	0%
<b>Total Hard Costs</b>	<b>\$11,955,150</b>	<b>\$3,718,806</b>	<b>\$8,236,344</b>	<b>31%</b>
<b>Soft Costs</b>				
Architectural/Engineering	\$714,000	\$617,616	\$96,384	87%
Soft Costs	\$399,407	\$194,614	\$204,794	49%
Permits and Fees	\$161,867	\$160,626	\$1,240	99%
Move-in	\$87,140	\$56,141	\$30,999	64%
Project Management Consultants	\$219,580	\$110,257	\$109,323	50%
Title/Closing Inspections & Economic Study	\$63,760	\$47,408	\$16,352	74%
CDE Expense Reimbursements	\$26,600	\$26,600	\$0	100%
NMTC Transaction Cost	\$555,321	\$555,321	\$0	100%
Developer Fee @ Closing	\$326,989	\$326,989	\$0	100%
Soft Cost Contingency	\$206,961	\$84,445	\$122,516	41%
<b>Total Soft Costs</b>	<b>\$2,761,625</b>	<b>\$2,180,017</b>	<b>\$581,608</b>	<b>79%</b>
<b>CDE Fees and Reserves</b>				
CVN Fee Reserve Deposits	\$373,700	\$62,916	\$310,784	17%
LIIF Fee Reserve Deposits	\$367,500	\$50,636	\$316,864	14%
<b>Total CDE Fees and Reserves</b>	<b>\$741,200</b>	<b>\$113,552</b>	<b>\$627,648</b>	<b>15%</b>
<b>Total Project Costs</b>	<b>\$16,059,767</b>	<b>\$6,614,047</b>	<b>\$9,445,720</b>	<b>41%</b>

<b>Contract Awards</b>				
	<u>Budget Amounts</u>	<u>Actual Amounts</u>	<u>Variance</u>	<u>% of Budget</u>
Durham Construction	\$9,483,000	\$3,494,639	\$5,988,361	37%
New Tangram LLC	\$675,000	\$202,448	\$472,552	30%
Taylor Group Architects	\$708,000	\$617,616	\$90,384	87%
Central Valley New Market Tax Credit - CDE Fees	\$373,700	\$121,558	\$252,142	33%
Low Income Investment Fund - CDE Fees	\$367,500	\$55,000	\$312,500	15%
Krazan & Associates	\$82,000	\$70,840	\$11,160	86%
Kitchell/CEM, Inc.	\$150,000	\$63,390	\$86,610	42%
Louis Torelli	\$50,000	\$44,100	\$5,900	88%
Laloo Weeks LLP	\$28,500	\$10,000	\$18,500	35%
County of Fresno Department of Public Works	\$27,500	\$7,400	\$20,100	27%
Pamela Shaw	\$7,000	\$5,870	\$1,130	84%
Comprehensive Planning Associates	\$6,000	\$1,781	\$4,219	30%
<b>Total Contract Awards</b>	<b>\$11,958,200</b>	<b>\$4,694,642</b>	<b>\$7,263,558</b>	<b>39%</b>

**LIGHTHOUSE FOR CHILDREN, INC.**  
**BOARD MEETING**

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**AGENDA ITEM NO.4**

TO: Lighthouse for Children Board Members

FROM: Emilia Reyes, Executive Director

SUBJECT: Update by Legal Counsel of Modifications to the First 5 Ordinance by the County of Fresno as it Relates to Lighthouse for Children, Inc.

**RECOMMENDED ACTION:**

There is no recommended action. This item is informational only.

**REASON FOR RECOMMENDED ACTION:**

On July 29, 2014, the Fresno County Board of Supervisors approved amendments to Ordinance, Title 2, Chapter 2.38 for the Children and Families Commission of Fresno County (the "Ordinance"). On August 19, 2014, the Board of Supervisors held a second hearing on amendments and approved the revisions to the Ordinance. The effective date of the new Ordinance is September 19, 2014. The Ordinance changes impact the Lighthouse for Children, Inc. as they follow the Commission's policies and procedures. The Ordinance is attached to this memorandum.

There are multiple amendments to the Ordinance, including, but not limited to amendments to membership; administration, and budget; and to the county strategic plan, annual audit, and report.

**Membership**

The Commission will be reduced in size from a membership of 9 to a membership of 7. The reduction in membership will occur in Group 3, as defined in the Health and Safety Code Section 130140, which includes persons from the following categories: recipients of project services included in the County strategic plan, educators specializing in early childhood development, representatives of a local child care coordinating group, resource or referral agency for prevention or early intervention for families at risk, representatives from community-based organizations that have the goal of promoting nurturing and early childhood development, representatives of local school districts, and representatives of local medical, pediatric or obstetric associations or societies.

Under the new Ordinance, Group 3 will consist of four at-large members, with no more than one member coming from any Supervisorial district. Two of those members shall reside on the west side of Highway 99 in the County of Fresno, and two of those members shall reside on the east side of Highway 99 in the County of Fresno. In order to be eligible to serve as a member of the Commission from Group 3, the member, their spouse, domestic partner, or immediate family shall not be employed by, consult for, or contract with an agency or organization that receives any funding from the Commission.

With respect to Group 1, which constitutes two members from among the County health officer and certain persons responsible for management functions in the County, the members (or their spouse, co-habitant, or immediate family) cannot be employed by a County department that receives funding from the Commission.

Additionally, First 5 must now send written notification of any vacancies, resignations or changes in residency of a commissioner to the Clerk to the Board of Supervisors within 30 days.

### **Administration and Budget**

Any changes to Commission bylaws must be presented through a 45-day public review and presented to the Board of Supervisors at a regular meeting in order for the Board of Supervisors to consider public comments prior to the Commission's final approval of the bylaws.

Language was added to require that First 5 be subject to the Ralph M. Brown Act and the requirements of the Political Reform Act, with which the Commission already complies.

The Commission must provide to the County Administrative Office ("CAO") copies of organizational documents, such as IRS Form 990 and reporting information, such as budgets, audits, and financial analyses for any organization that receives 50% or more of its annual funding or assets from the Commission.

The Commission is required to present any initiative, action or project that exceeds \$500,000 and is not otherwise already approved in its annual budget, at a regular meeting of the Board of Supervisors in order for the Board of Supervisors to review and consider public comment prior to the Commission approval of such action.

### **County Strategic Plan, Annual Audit and Report**

The Commission is required to present its Strategic Plan (or revisions to it) to the Board of Supervisors and include a 45-day public comment period for review and consideration prior to the Commission's approval of the Strategic Plan.

The Commission is also required to present its annual audit to the Fresno County Audit Committee for review and comment and conduct a public hearing at a Board of Supervisors meeting on or before October 1 of each year. The Commission is further required to present a draft annual report to the Board of Supervisors and review and consider the Board of Supervisors comments prior to the Commission taking action on the audit.

### **FISCAL IMPACT:**

The fiscal impact is unknown. There has been a substantial amount of staff time and legal counsel's time spent in following proposed revisions to this ordinance, working with the CAO's office, and attending the Board of Supervisor's meetings.

### **FUTURE IMPLICATIONS:**

As of September 18, 2014, the six (6) commissioners that are currently representatives of Group 3 shall no longer be on the Commission, and the three (3) commissioners that are currently representatives of Group 1 and Group 2, would continue to serve on the Commission, assuming they satisfy the financial conflict-of-interest provisions added to the Ordinance. According to the express language of the Ordinance, the Board of Supervisors shall appoint four (4) new commissioners to the Commission by September 19, 2014.

Agency counsel and staff will discuss the Ordinance changes and answer questions at the Commission meeting.

1                                   **BEFORE THE BOARD OF SUPERVISORS**  
2                                   **COUNTY OF FRESNO**  
3                                   **STATE OF CALIFORNIA**

4                                   ORDINANCE NO. \_\_\_\_\_  
5

6                   AN ORDINANCE AMENDING SECTIONS 2.38.010, 2.38.020, AND 2.38.030 OF  
7 CHAPTER 2.38 OF THE FRESNO COUNTY ORDINANCE CODE PERTAINING TO THE  
8 FRESNO COUNTY CHILDREN AND FAMILIES COMMISSION.

9                   The Board of Supervisors of the County of Fresno ordains as follows:

10                  Section 1.       That the Fresno County Ordinance Code is hereby amended by deleting and  
11 replacing in their entirety Sections 2.38.010, 2.38.020, and 2.38.030 of Chapter 2.38 of Title 2 to  
12 read as follows:

13                  **2.38.010 Membership**

14                  A. Pursuant to the provisions of Health and Safety Code § 130140, there is created a  
15 seven-member Children and Families Commission ("Commission") of Fresno County whose  
16 members shall be appointed by the Board of Supervisors. Effective September 19, 2014, the  
17 nine-member Commission shall be reduced to a seven-member Commission. In order to reduce  
18 the Commission from nine members to seven members effective September 19, 2014, the  
19 following will occur:

- 20                   1. The members serving on the Commission from Group 1 and Group 2, set  
21 forth below, on September 18, 2014 will continue to serve on the  
22 Commission effective September 19, 2014 subject to the provisions of this  
23 Ordinance.
- 24                   2. The members serving on the Commission from Group 3 on September 18,  
25 2014 will be replaced effective September 19, 2014, with representatives  
26 chosen by the Board of Supervisors as set forth in Section 2.38.010.C.  
27 The initial term of these members will coincide with the terms of the Group  
3 members replaced effective September 19, 2014.

26                  ///

27                  ///



1 B. The seven-member Commission shall consist of the following persons:

2 Group 1. Two members of the Commission shall be from among the County  
3 health officer and persons responsible for management of the  
4 following County functions: children's services, public health  
5 services, behavioral health services, social services, and tobacco  
6 and other substance abuse prevention and treatment services.

7 Group 2. One member of the Commission shall be a member of the Board  
8 of Supervisors.

9 Group 3. Four members of the Commission shall be from among the  
10 persons described in Group 1 above and persons from the  
11 following categories: recipients of project services included in the  
12 County strategic plan; educators specializing in early childhood  
13 development; representatives of a local child care resource or  
14 referral agency, or a local child care coordinating group;  
15 representatives of a local organization for prevention or early  
16 intervention for families at risk; representatives of community-  
17 based organizations that have the goal of promoting nurturing and  
18 early childhood development; representatives of local school  
19 districts; and representatives of local medical, pediatric, or  
20 obstetric associations or societies.

21 C. The Board of Supervisors shall appoint by majority vote the Board of Supervisors  
22 member, the two members from Group 1, and four at-large member from Group 3. The Board of  
23 Supervisors member shall serve a two-year term and the other six members appointed by majority  
24 vote shall serve a four-year term. These terms shall commence at noon on the first Monday after  
25 January 1st of the calendar year appointed and end at noon on the first Monday after January 1st  
26 in which the term expires. However, upon expiration of the term of a member from Group 1 or of  
27 the four at-large members from Group 3, that member shall continue to serve until a successor has  
been duly appointed and qualified. Of the four at-large members, two members shall reside on the  
west side of Highway 99 in the County of Fresno, and two members shall reside on the east side of  
Highway 99 in the County of Fresno with not more than one member in group 3 from any  
supervisory district .

D. In order to be eligible to serve as a member of the Commission from Group 3, the  
member, their spouse, domestic partner, or immediate family shall not be employed by, consult for,  
or contract with an agency or organization that receives any funding from the Commission. In order  
to be eligible to serve as a member of the Commission from Group 1, the member cannot be

1 employed by a County department that receives any funding from the Commission, and the  
2 member's spouse, co-habitant, or immediate family members cannot be employed by, consult for,  
3 or contract with an agency or entity that receives funding from the Commission.

4 E. Members of the Commission shall be guided by the principles enumerated in the County  
5 of Fresno Administrative Policy Number 1, "Code of Ethics."

6 F. Any member of the Commission can be removed at any time for any reason by a four-  
7 fifths vote of the Board of Supervisors. The person appointed to fill a vacancy so created shall  
8 serve the remaining term for which the person so removed was appointed. Within thirty days of a  
9 vacancy or change of residency by a Commissioner, the Commission shall notify in writing the  
10 Clerk to the Board of Supervisors.

11 G. The Commission annually shall elect a chair from among Commission members to  
12 serve a one-year term that begins January 1st of each year.

13 **2.38.020 Compensation, Duties, Administration and Budgets**

14 A. Commission members shall not be compensated except that they shall be reimbursed  
15 for reasonable expenses, including, but not limited to travel, mileage and childcare, for attending  
16 meetings and discharging other official responsibilities as provided by the Board of Supervisors in  
17 the County of Fresno salary resolution and authorized by the Commission.

18 B. The Commission shall develop bylaws which shall at a minimum provide for meetings,  
19 election of officers, and the creation of advisory committees, as required by the California Children  
20 and Families First Act of 1998 (hereinafter "the Act"), to provide the technical and professional  
21 expertise and support for any purpose beneficial in accomplishing the purposes of the Act. Prior to  
22 the Commission adopting revisions to the Commission bylaws, the Commission shall: (1) present  
23 the proposed revisions to the Board of Supervisors at a regularly scheduled Board of Supervisors  
24 meeting; (2) receive comments from the Board of Supervisors and those received as a result of a  
25 45-day public comment period provided by the County; and (3) consider for inclusion into the  
26 bylaws any feedback, recommendations, or requests for changes received at that time.

27 C. Prior to the Commission creating a new entity, organization or non-profit, the

1 Commission shall present the proposal to the Board of Supervisors at a regularly scheduled Board  
2 of Supervisors meeting and allow for a minimum 45-day public comment period to be conducted by  
3 the Board of Supervisors. Any feedback, recommendations or request for changes received shall  
4 be submitted to the Commission for review and consideration.

5 D. The Commission shall provide to the County Administrative Office copies of  
6 organizational documents, such as Internal Revenue Service Form 990 and reporting information,  
7 such as budgets, audits, and financial analyses for any organization that receives 50% or more of  
8 its annual funding or assets from the Commission.

9 E. The Commission may contract with County departments to provide administrative  
10 support for the Commission. The actual costs of such administrative services provided by county  
11 departments shall be a charge against the Children and Families Trust Fund created for the  
12 purpose of accounting for the use of revenues appropriated to the Commission by the Act.

13 F. Staff employed at First 5 Fresno County shall be free to communicate confidentially and  
14 without reprisal to the Commission Chairperson on any matter that staff deems to be of direct  
15 concern to the Commission regarding the operations of First 5 Fresno County, including financial  
16 concerns, human resource concerns or procurement concerns.

17 G. The Commission shall comply with Government Finance Officers Association (GFOA)  
18 financial management guidelines and Governmental Accounting Standards Board (GASB)  
19 accounting requirement standards.

20 H. After preliminary approval of its annual budget, the Commission's staff shall submit the  
21 budget to the Auditor-Controller, County Administrative Officer, and Board of Supervisors for  
22 review and comment for 45 days. Any feedback, recommendations, or requests for changes would  
23 be submitted to the Commission for its review and consideration.

24 I. The Commission shall develop purchasing and contracting policies and procedures  
25 consistent with applicable Federal and State laws and regulations.

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1 J. The Commission shall measure the outcomes of County-funded programs through the  
2 use of applicable, reliable indicators and review that information on a periodic basis as part of the  
3 public review of its County strategic plan.

4 K. Commission meetings, as well as meetings of the board of directors of any non-profit  
5 entity created by the Commission, shall be subject to the requirements of the Ralph M. Brown Act.  
6 Members of the Commission and First 5 Fresno County staff shall be subject to the financial  
7 reporting requirements of the Political Reform Act and shall comply with all applicable conflict of  
8 interest laws, including, but not limited to provisions found in Article 4 (commencing with Section  
9 1090) of Chapter 1 of Division 4 of Title 1 of the Government Code, Article 4.7 (commencing with  
10 Section 1125) of Chapter 1 of Division 4 of Title 1 of the Government Code, and Chapter 7  
11 (commencing with Section 87100) of Title 9 of the Government Code.

12 L. Prior to approval, the Commission shall present any initiative, action or project under  
13 consideration not otherwise included in the Commission's adopted budget pursuant to Section  
14 2.38.020, subsection I, which exceeds \$500,000 at a Board of Supervisors meeting for review and  
15 comment. Any feedback, recommendations, or requests for changes made at that time shall be  
16 reviewed and considered by the Commission.

17 **2.38.030 County strategic plan – Revisions – Annual Audit and Report**

18 A. The Commission shall adopt a County strategic plan for the support and improvement of  
19 early childhood development within the County of Fresno. The County strategic plan shall be  
20 consistent with and in furtherance of the purposes of the Act and any guidelines adopted by the  
21 California Children and Families Commission pursuant to Health and Safety Code § 130125(b),  
22 that are in effect at the time the plan is adopted. The County strategic plan shall, at a minimum,  
23 include the following: a description of the goals and objectives proposed to be attained; a  
24 description of the programs, services, and projects proposed to be provided, sponsored, or  
25 facilitated; and a description of how measurable outcomes of such programs, services, and  
26 projects will be determined by the Commission using appropriate indicators. The County strategic  
27 plan shall not be deemed adequate or complete until and unless the plan describes how programs,

1 services and projects relating to early childhood development within the County of Fresno will be  
2 integrated into a consumer-oriented and easily accessible system.

3 B. Prior to adoption of its strategic plan, the Commission shall (1) conduct at least one  
4 public hearing on its proposed County strategic plan; (2) present its proposed strategic plan to the  
5 Board of Supervisors as a regular item on the agenda of a regularly scheduled Board of  
6 Supervisors meeting; and (3) receive and consider comments the County has received as a result  
7 of a 45-day public comment period. The Commission shall submit the adopted strategic plan to the  
8 Board of Supervisors and California Children and Families Commission.

9 C. The Commission shall, on an annual basis, review the county strategic plan and prepare  
10 proposed revisions as may be necessary. Prior to adoption of any proposed revision to the  
11 strategic plan, the Commission shall (1) conduct at least one public hearing on any proposed  
12 revision to the county strategic plan; (2) present its proposed revision of the strategic plan to the  
13 Board of Supervisors as a regular item on the agenda of a regularly scheduled Board of  
14 Supervisors meeting; and (3) receive and consider comments the County has received as a result  
15 of a 45-day public comment period. Following adoption by the Commission, the Commission shall  
16 submit its approved revisions to the strategic plan to the Board of Supervisors and California  
17 Children and Families Commission.

18 D. The Commission shall prepare and adopt an annual audit pursuant to the Health and  
19 Safety Code § 130150. Prior to adoption, the Commission shall present its annual audit to the  
20 Fresno County Audit Committee for review and comment. The Commission shall conduct a public  
21 hearing on the proposed annual audit. Following adoption, the annual audit shall be presented to  
22 the Board of Supervisors as a regular item on the agenda of a regularly scheduled Board of  
23 Supervisors meeting on or before October 1 of each year. The annual audit shall be submitted to  
24 the California Children and Families Commission.

25 E. The Commission shall prepare and adopt an annual report pursuant to Health and  
26 Safety Code § 130150. Prior to adoption, the Commission shall conduct a public hearing on the  
27 proposed annual report. The Commission shall submit its adopted annual report to the Board of

1 Supervisors at a regularly scheduled Board of Supervisors meeting prior to the fiscal year during  
2 which it is to be used by the Commission. The annual report shall be submitted to the California  
3 Children and Families Commission.

4 Section 2: This ordinance shall take effect September 19, 2014

5 THE FOREGOING was passed and adopted by the following vote of the Board of  
6 Supervisors of the County of Fresno this \_\_\_ day of \_\_\_\_\_, 2014, to wit:

7 AYES:

8 NOES:

9 ABSENT:

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\_\_\_\_\_  
CHAIRMAN, BOARD OF SUPERVISORS  
COUNTY OF FRESNO, STATE OF CALIFORNIA

12

13 ATTEST:

BERNICE E. SEIDEL  
Clerk, Board of Supervisors

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