



EXAMPLES OF DISALLOWED COSTS

- Providing services to clients not eligible for services (age, county eligibility)
- Entertainment costs – Gift cards, wine glasses, movie tickets, etc.
- Fundraising costs – Costs for the activity of fundraising (personnel, materials) for an event
- Lobbying expenses – Costs incurred and related to attempting to influence legislation must be less than 30% of the staff person's time
- Alcoholic beverages
- Tobacco purchases
- Equipment not included in the approved budget
- Exceeding the 10% variance per budget line without a formal approval
- Training/Travel not approved by a First 5 Fresno County (F5FC) Contract Manager and not in the personnel section of the approved budget
- Mileage for non-F5FC activities or trainings – travel to non-related F5FC trainings/conferences
- Program expenses that do not benefit the participants
- Unhealthy snacks or food
- Expenses incurred in a different fiscal year (i.e. trainings, purchases of materials and supplies, etc.)
- Fines and penalties – Speeding tickets and parking tickets
- Severance pay
- Employee moving expenses
- Losses on other grants or contracts – Any excess costs over income on any grant are not allowable as a cost of any other grant or contract.
- Contributions or donations
- Expenses allocable to other federal programs
- Incentives/Stipends – For attending program activities (i.e. workshops, meetings, events)
- Not meeting cash match and/or other funding requirements stated in the contract.

The above is not intended to be a comprehensive list of all F5FC disallowed expenses. F5FC along with federal regulations requires all expenses be reasonable, justifiable, and necessary to accomplish the purpose of the grant or contract. The allow ability of a specific expense will based on this criteria, by comparison to the above list and on the specific grant or contract requirements. If a service provider is ever they should contact their assigned Contract Manager or Finance Officer with questions.