

# FIRST 5 FRESNO COUNTY

ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**DATE:** Wednesday, May 15, 2019

Lighthouse for Children

2405 Tulare Street

Fresno, CA 93721

**TIME:** 12:00 p.m. - Regular Meeting

## AGENDA

ITEM	SUBJECT	PRESENTER
1.	<b>CALL TO ORDER</b>	Chair Pacheco
2.	<b>RECOGNITION CEREMONY: 2019 CHILD-FRIENDLY BUSINESS AWARDS</b>	Chair Pacheco
3.	<b>POTENTIAL CONFLICTS OF INTEREST</b> Any Commission Member who has potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.	Chair Pacheco
4. <b>Action</b> Pg. 1	<b>CONSENT AGENDA – ITEM 4a – 4d</b> See attached Consent Agenda.  <b>Overview:</b> These matters are routine in nature and are usually approved by a single vote. Prior to action by the Commission, the public will be given the opportunity to comment on any Consent Item.	Chair Pacheco E. Reyes, E.D.
5. <b>Action</b> Pg. 9	<b>AGREEMENT WITH TRANE U.S. INC. FOR HEATING VENTILATION AIR CONDITIONING SERVICES</b>	E. Reyes, E.D. A. Hillis, Staff
6. <b>Action</b> Pg. 10	<b>FINANCIAL REPORT FOR PERIOD ENDING MARCH 2019</b> Supporting Documents	E. Reyes, E.D. A. Montejano, Staff
7. Information	<b>DRAFT 2020-2025 FIRST 5 FRESNO COUNTY STRATEGIC PLAN</b>	E. Reyes, E.D.
8. Information	<b>EXECUTIVE DIRECTOR REPORT</b>	E. Reyes, E.D.
9. Information	<b>PUBLIC COMMENT</b> Limit two minutes per speaker. Public Comment is also taken on individual agenda items throughout the meeting at the conclusion of each agenda item.	E. Reyes, E.D.
10. Information	<b>ANNOUNCEMENTS / INFORMATION SHARING</b>	Chair Pacheco
11.	<b>CLOSED SESSION</b> <b>A. CLOSED SESSION - PUBLIC EMPLOYEE PERFORMANCE EVALUATION</b> Title: Executive Director	Chair Pacheco K. Price, Legal
12.	<b>ADJOURNMENT</b>	Chair Pacheco
<b><u>NOTE:</u></b>	<b>NEXT REGULAR MEETING – JUNE 19, 2019</b>	2405 Tulare St. Fresno, CA 93721

NOTE: If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (559) 558-4900 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

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**TIME:** 12:00 p.m. - Regular Meeting

## CONSENT AGENDA

(Any Commissioner may pull any Consent Item for discussion or separate vote.)

ITEM	SUBJECT	PRESENTER
<b>4a. Action</b> Pg. 2	<b>MINUTES FROM MARCH 20, 2019 REGULAR COMMISSION MEETING</b> Supporting Document	E. Reyes, E.D.
<b>4b. Action</b> Pg. 6	<b>AGREEMENT RENEWAL WITH ABM, INC. FOR JANITORIAL SERVICES</b>	E. Reyes, E.D.
<b>4c. Action</b> Pg. 7	<b>AGREEMENT RENEWAL WITH MILLER-SCOTT LANDSCAPE AND NURSERY FOR LANDSCAPE SERVICES</b>	E. Reyes, E.D.
<b>4d. Action</b> Pg. 8	<b>AGREEMENT RENEWAL WITH MANCO ABBOTT, INC. FOR BUILDING MAINTENANCE TECHNICIAN</b>	E. Reyes, E.D.

We encourage the public to attend. If you have a disability and need accommodations to participate in a meeting, please contact the Commission office at (559) 558-4900 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a).

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

May 15, 2019 - 12:00 p.m.

2405 Tulare Street  
Fresno, CA 93721

**CONSENT AGENDA ITEM 4a**

**RECOMMENDED ACTION:**

Approve Commission Meeting Minutes - March 20, 2019

**ACTION SUMMARY MINUTES**

**March 20, 2019 – 11:30 A.M.**

**PRESENT:**     **Commissioners:** Brian Pacheco, Dawan Utecht, Hugo Morales, Shannon Koontz, Kari Gilbert

**ABSENT:**     None

**STAFF:**       Emilia Reyes, Fabiola González, Alix Hillis, Hannah Norman, Monica Ramirez, Mayra Diaz, Arthur Montejano, Cecilia Paredes, Karina Perez, Guadalupe Ramirez, Karen Rangel, Liliana Salcedo, Johnathan Zepeda, Ken Price (Legal Counsel)

**1. CALL TO ORDER**

**2. POTENTIAL CONFLICTS OF INTEREST:** Any Commission Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.

None heard.

**3. CONSENT AGENDA – ITEM 3a**

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Commission, the public is given the opportunity to comment on a consent item. Any Commission Member may pull any consent item for discussion or separate vote.

Public Comment: None heard.

Motion by: Utecht           Second by: Koontz

Ayes: Pacheco, Utecht, Gilbert, Koontz, Morales

Noes: None heard.

**4. PUBLIC HEARING – FIRST 5 CALIFORNIA STATE COMMISSION ANNUAL REPORT FOR FISCAL YEAR 2017 -2018**

Public Comment: None heard.

No action required.

**5. PUBLIC HEARING – FIRST 5 FRESNO COUNTY 2013 – 2020 STRATEGIC PLAN**

Public Comment: None heard.

No action required.

**6. 2017 – 2019 PROPOSED REVISED TWO-YEAR BUDGET**

Public Comment: None heard.

Motion by: Gilbert                      Second by: Morales  
Ayes: Pacheco, Utecht, Gilbert, Koontz, Morales  
Noes: None heard.

**7. AGREEMENT RENEWALS WITH FRESNO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE LIGHTHOUSE FOR CHILDREN CHILD DEVELOPMENT CENTER**

Public Comment:

Nigel Marin, a parent of a child enrolled in the Child Development Center (CDC) thanked the Commission for the support of the CDC and suggested a review of the tuition scholarship guidelines to explore ways to increase the number of receiving families as well as increase community awareness about the scholarship program.

Executive Director, Emilia Reyes shared staff is already looking into the tuition scholarship guidelines given the recent changes in tax credits and the minimum wage increase to ensure the program responds to the working families it was designed to support.

Lupe Jaime, Senior Director for Fresno County Superintendent of Schools, stated that the Child Development Center currently offers approximately 17 tuition scholarships for children enrolled at the center from the infant stage through preschool age.

Motion by: Morales                      Second by: Koontz  
Ayes: Pacheco, Utecht, Gilbert, Koontz, Morales  
Noes: None heard.

**8. SUBLEASE AGREEMENT WITH FRESNO COUNTY SUPERINTENDENT OF SCHOOLS AT THE LIGHTHOUSE FOR CHILDREN**

Public Comment:

Lupe Jaime, Senior Director for Fresno County Superintendent of Schools (FCSS), shared highlights of the state Early Learning Math Initiative State Grant received by FCSS of which various components will be housed in the Child Development Center on the first floor of the Lighthouse for Children.

Motion by: Gilbert                      Second by: Morales  
Ayes: Pacheco, Utecht, Gilbert, Koontz, Morales  
Noes: None heard.

**9. SUBLEASE AMENDMENT AGREEMENT FOR SIMPSON SPEECH AND LANGUAGE AT THE LIGHTHOUSE FOR CHILDREN**

Public Comment: None heard.

Motion by: Morales      Second by: Utecht  
Ayes: Pacheco, Utecht, Gilbert, Koontz, Morales  
Noes: None heard.

**10. PRECONCEPTION TO AE 5 BLUEPRINT UPDATE: OVERVIEW OF COMMUNITY ENGAGEMENT FINDINGS**

Public Comment:

Nigel Marin, CDC parent asked for clarification on the use of the word “access” throughout the report and suggested to ensure the meaning was clear in the final report.

No action required.

**11. EXECUTIVE DIRECTOR REPORT**

Emilia Reyes, Executive Director, provided the following verbal highlights and updates to the written Executive Director Report included as part of the Commission Meeting packet:

On March 12, 2019, Commission staff and AmeriCorps members attended the Fresno County Board of Supervisors meeting as the Board proclaimed March 10-16, 2019, as AmeriCorps Week in Fresno County. Reyes thanked the AmeriCorps members that play a critical role in the delivery of services in the Community Learning Center and Child Development Center at the Lighthouse for Children.

Reyes mentioned the Glow! Group Prenatal Care and Support Program is competing to receive a major federal grant with the goal to expand the program throughout Fresno County.

The Commission’s Deputy Director, Fabiola González, will be participating in the Complete Count Census Committee. The Committee will increase awareness and motivate residents to respond to the 2020 Census and our participation focus is to engage in the development of strategies targeting the “hard to count” population of children ages 0 to 5 across our county.

Reyes shared she had been nominated to co-chair the planning committee for the 2019 State Economic Summit to be held in Fresno on November 7-8, 2019. The Governor is expected to be in attendance along with several of his cabinet officials and top advisors.

Reyes provided an update on executed agreements under the Executive Director’s authority threshold: Nexstar Broadcasting to produce and broadcast Town Hall Event and West Hills Community College District to renew a space use agreement for the facility in Huron, CA.

Public Comment: None heard.

No action required.

**12. PUBLIC COMMENT**

Public Comment: None heard.

No action required.

**13. ANNOUNCEMENTS / INFORMATION SHARING**

Commissioner Morales gave an update on his continued involvement with the Census Complete Count Committee. The Committee has a meeting every other Friday and is open to anyone who wants to participate. Meetings take place at the Cesar Chavez Adult School at 12 noon.

Karen Rangel, Project Manager, thanked each of the AmeriCorps members serving at the Lighthouse for Children and presented them with recognition certificates.

No action required.

**14. CLOSED SESSION**

Ken Price, Legal Counsel, had no action to report out of closed session.

**15. ADJOURNMENT**

Public Comment: None heard.

Motion by: Gilbert                      Second by: Utecht

Ayes: Pacheco, Utecht, Gilbert, Koontz, Morales

Noes: None heard.

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

May 15, 2019 – 12:00 p.m.

2405 Tulare Street  
Fresno, CA 93721

**CONSENT AGENDA ITEM NO. 4b**

TO: Children & Families Commission of Fresno County

FROM: Emilia Reyes, Executive Director

SUBJECT: Agreement Renewal with ABM, Inc. for Janitorial Services

**RECOMMENDED ACTION:**

Approve an agreement renewal for janitorial services with ABM, Inc. for the Lighthouse for Children facility, in an amount not to exceed \$69,468 for one year with the option to renew for an additional two years based on performance and availability of funds.

**BACKGROUND:**

On April 26, 2019, the Finance and Program Review Committee reviewed and approved this item to move forward for full Commission consideration.

Facility services must be contracted out by the Commission, the master lease holder, for the daily operation of the Lighthouse for Children (LFC). One of the key operating components of the facility is janitorial services which provide a clean and safe environment for all LFC partners, occupants, and visitors.

The Commission is currently in contract with ABM, Inc., for janitorial services for \$69,468 annually (\$5,789 per month). ABM, Inc. will continue to provide the expected level of services required for the facility. This includes two janitorial staff members responsible for cleaning and responding to any clean up situations throughout the facility. Their hours of service will be Monday-Friday from 2:30pm-10:30pm. Other than general tasks, this agreement includes quarterly cleaning of all carpet high traffic areas, quarterly scrub and refinish resilient tile floors, and cleaning of all interior windows two times per year. This includes all labor, supplies, equipment and supervision to perform services.

**Procurement Process and Procedure:** Manco Abbott, Inc., the contracted facility manager, is responsible to ensure the LFC has cost-effective and comprehensive services. Upon their annual review of the facility's contracted services, Manco Abbott, Inc. recommends that the Commission move forward with a renewal contract with ABM, Inc. with the option to renew for an additional two years based on performance and availability of funds as determined by the Commission and subject to any state mandated increases. This review and selection follow the Commission's Procurement Policies and Procedures.

**Fiscal Impact:** Funding for this agreement will be allocated from the Commission's 2019-2020 Proposed Budget, Operating – Overhead Expense line item, effective July 1, 2019.

**CONCLUSION:**

If approved, the agreement with ABM, Inc. for janitorial services in an amount not to exceed \$69,468 for a one-year contract, with the option to renew for an additional two years based on performance and availability of funds, will be finalized.

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

May 15, 2019 – 12:00 p.m.

2405 Tulare Street  
Fresno, CA 93721

**CONSENT AGENDA ITEM NO. 4c**

TO: Children & Families Commission of Fresno County

FROM: Emilia Reyes, Executive Director

SUBJECT: Agreement Renewal with Miller-Scott Landscape and Nursery for Landscape Services

**RECOMMENDED ACTION:**

Approve an agreement renewal with Miller-Scott Landscape and Nursery, for services at the Lighthouse for Children facility, in an amount not to exceed \$11,880.

**BACKGROUND:**

On April 26, 2019, the Finance and Program Review Committee reviewed and approved this item to move forward for full Commission consideration.

Facility services must be contracted by the Commission, as the master lease tenant of the Lighthouse for Children (LFC). One key operating component of the facility is landscape services to provide a clean, safe environment for all LFC partners, occupants, and visitors. The up-keep of the LFC requires the monitoring and maintenance of outdoor areas.

Currently, the Commission is the third year of a contract with Miller-Scott Landscape and Nursery for maintenance and repair services of ground coverings, irrigation, plants, trees, and associated supplies including the playground area that requires extra care in order to maintain proper licensing of the LFC Child Development Center. This contract remains at the same level of services and amount as the previous year.

**Procurement Process and Procedure:** Manco Abbott, Inc. the contracted facility manager, is responsible to ensure that the LFC has cost-effective and appropriate services. Upon their annual review of the facility’s contracted services and within the current valid procurement timeframe, Manco Abbott, Inc. recommends to the Commission to move forward with a renewal contract with Miller-Scott. This review and selection process follow the Commission’s Procurement Policies and Procedures.

**Fiscal Impact:** Funding for this agreement will be allocated from the Commission’s 2019-2020 Proposed Budget, Operating – Overhead Expense line item, effective July 1, 2019.

**CONCLUSION:**

If approved, the agreement with Miller-Scott Landscape and Nursery for an amount not to exceed \$11,880 under a one-year contract with the option to renew for an additional year based on performance, will be finalized.



**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

May 15, 2019 – 12:00 p.m.

2405 Tulare Street  
Fresno, CA 93721

**CONSENT AGENDA ITEM NO. 4d**

TO: Children & Families Commission of Fresno County

FROM: Emilia Reyes, Executive Director

SUBJECT: Agreement Renewal with Manco Abbott, Inc. for Building Maintenance Technician

**RECOMMENDED ACTION:**

Approve a renewal agreement for a repair and maintenance technician with Manco Abbott, Inc. in an annual amount not to exceed \$22,800 for the Lighthouse for Children facility.

**BACKGROUND:**

On April 26, 2019, the Finance and Program Review Committee reviewed and approved this item to move forward for full Commission consideration.

Facility services must be contracted for the daily operation of the Lighthouse for Children (LFC). One of the key operating components of the facility is general building maintenance for repairs and care services. For this need, a part-time, on-site building maintenance technician is contracted through the LFC Facility Management firm, Manco Abbott, Inc. The technician is available for daily and emergency maintenance requests.

The cost of our on-site building maintenance technician through this proposed agreement is \$24 per hour for approximately 950 hours (this rate subject to change based on changes to state minimum wage requirements). In contrast, an outside contractor hired for every necessary repair and maintenance service can be at a cost of \$65-\$165 per hour. The cost savings to the Commission by having a part-time, on-site technician has proven to be the most cost-effective way to maintain the LFC facility and facilitate day-to-day maintenance. The added benefit of the repair and maintenance technician includes as needed, immediate response times for any emergency requests. Note: due to the sometime unpredictable needs of the building, overtime hours may be warranted and shall be approved by Commission staff.

**Procurement Process and Procedure:** Manco Abbott, Inc., the contracted facility manager, secured the repair and maintenance technician and recommends, based on cost efficiency and rapport to continue receiving services from the technician. The selection process follows the sole source section of the Commission’s Procurement Policies and Procedures.

**Fiscal Impact:** Funding for this agreement will be allocated from the Commission’s 2019-2020 Proposed Budget, Operating – Overhead Expense line item, effective July 1, 2019.

**CONCLUSION:**

If approved, the agreement renewal for the building maintenance technician for a one-year term with an option to renew for an additional year based on performance and availability of funds, will be finalized.

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

May 15, 2019 – 12:00 p.m.

2405 Tulare Street  
Fresno, CA 93721

**AGENDA ITEM NO. 5**

TO: Children & Families Commission of Fresno County

FROM: Emilia Reyes, Executive Director

SUBJECT: Agreement with Trane U.S. Inc. for Heating Ventilation Air Conditioning Services

**RECOMMENDED ACTION:**

Approve an agreement with Trane U.S. Inc. for heating ventilation air conditioning (HVAC) services at the Lighthouse for Children facility for a total amount not to exceed for \$15,400 per year.

**BACKGROUND:**

On April 26, 2019, the Finance and Program Review Committee reviewed and approved this item to move forward for full Commission consideration.

Facility services must be contracted by the Commission, as the master lease tenant for the daily operation of the Lighthouse for Children (LFC). One operating component of the facility is heating ventilation air conditioning services (HVAC) and the maintenance thereof.

The scope of work for these services, for required maintenance, includes quarterly fan coil filter changes, quarterly fan coil and condensing unit operational visits, bi-annual condensing unit coil cleaning, annual belt changes for ERV unit and Exhaust fan on roof and annual system communication check.

**Procurement Process and Procedure:** Manco Abbott, Inc., the contracted facility manager, is responsible to ensure that the LFC has cost-effective and appropriate services. Upon their annual review of the facility’s contracted services, Manco Abbott, Inc. collected three quotes for this service following the Commission’s Procurement Policies and Procedures. Upon review of the submissions, they recommend the Commission move forward with a contract with Trane U.S. Inc. for three years with the option to renew for two one-year extensions based on performance and availability of funds as determined by the Commission.

**Fiscal Impact:** Funding for this agreement will be allocated from the Commission’s 2019-2020 Proposed Budget, Operating – Overhead Expense line item, effective July 1, 2019.

**CONCLUSION:**

If approved, the agreement with Trane U.S. Inc. for heating ventilation air conditioning services at the Lighthouse for Children facility in amount not to exceed \$15,400 per year for three years will be finalized.

**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

May 15, 2019 – 12:00 p.m.

2405 Tulare Street  
Fresno, CA 93721

**AGENDA ITEM NO. 6**

TO: Children & Families Commission of Fresno County

FROM: Emilia Reyes, Executive Director

SUBJECT: Financial Report for Period Ending March 2019

**RECOMMENDED ACTION:**

Accept the financial report for period ending March 31, 2019.

**BACKGROUND:**

This item is intended to keep the Commission apprised of financial activity as of March 31, 2019 and to provide an opportunity to discuss and review financial activities for the reporting period.

**KEY POINTS:**

Revenues (\$7,556,998 - 71%)

- Prop 10 Revenue (\$6,007,731 - 75%) - First 5 California has not yet reported Proposition 10 revenue for February and March 2019.
- First 5 CA IMPACT Revenue (\$502,245 - 28%) - First 5 California processes IMPACT reimbursements twice per year. Final reimbursement will take place in June at which time we anticipate being made whole.
- California Department of Ed. Grant (\$205,375 - 180%) - The revenue from the California Department of Education represents moneys owed from previous years that were recently disbursed due to the cycle timeline and does not indicate an increase in funding.
- Investment Income (\$349,154 - 100%) - The investment portfolio experienced a higher market value gain than anticipated for the period.

Operating Expense (\$863,325 - 42%) - All expenses are within budget limits.

- Dues & Subscriptions Expense (\$1,998 - 5%) - First 5 Association membership dues, which represent most of this line item, will be paid in May.
- Local Travel Expense - Local Mileage (\$317 - 13%) - Expenses through March 31 will be reflected in April 2019 because mileage reimbursements are processed in the month after the end of the quarter.

- Capital & Equipment Expense - Computers & Software (\$85 - 1%) - Recent capital equipment purchases will be reflected in April 2019.
- Insurance Expense (\$7,067 - 43%) - Many insurance premiums have as-of-yet to be paid and will be reflected when expensed.

Strategic Plan Investments Awards (\$6,684,911 - 88%) - Development of contracts are on target and within budget constraints.

- Community Relations (\$81,973 - 26%) - Expenditures related to this line item, including the Child Friendly Business Awards, will be reflected in future reports.

FY 2018-2019 Service Provider Expenses (\$4,999,226 - 62%) - Expenses are on track and within budget constraints.

**FISCAL IMPACT:**

Overall, expenses are within budget constraints for fiscal year 2018 - 2019.

**FIRST 5 FRESNO COUNTY  
FINANCIAL STATEMENT  
MARCH 2019 (75%)**

**Revenues**

	Budget Amounts	Actual Amounts	Percent Variance
	07/01/2018-06/30/2019	07/01/2018-3/31/2019	
Prop 10 Revenue	\$8,000,000	\$6,007,731	75%
Non-Prop. 10 Revenue			
First 5 CA IMPACT Revenue	\$1,802,588	\$502,245	28%
California Department of Ed. Grant	\$114,097	\$205,375	180%
UCSF Grant	\$621,676	\$365,278	59%
The David and Lucile Packard Foundation Grant	\$15,000	\$15,000	100%
Other Revenue	\$50,000	\$93,316	187%
Interest Revenue - County Treasury	\$25,000	\$18,901	76%
Investment Income	\$0	\$349,154	100%
<b>Total Revenues</b>	<b>\$10,628,361</b>	<b>\$7,556,998</b>	<b>71%</b>

**Operating**

**Salaries & Benefits**

Salary Expense	\$1,050,886	\$470,655	45%
Payroll Tax Expense	\$138,313	\$45,054	33%
Retirement Expense	\$90,326	\$48,868	54%
Employee Benefits Expense	\$247,497	\$93,452	38%
Worker's Compensation Expense	\$18,711	\$1,097	6%
<b>Total Salaries &amp; Benefits Expenses</b>	<b>\$1,545,733</b>	<b>\$659,126</b>	<b>43%</b>

**Services & Supplies**

Advertising Expense	\$4,000	\$0	0%
Audit Expense	\$25,000	\$22,905	92%
Capital & Equipment Expense- Computers & Software	\$14,840	\$85	1%
Commissioner/Advisory Expense	\$5,836	\$660	11%
Dues & Subscriptions Expense	\$42,125	\$1,998	5%
Equipment Rental/Maintenance Expense	\$42,535	\$14,252	34%
General & Administrative Expense	\$23,041	\$14,301	62%
Insurance Expense	\$16,303	\$7,067	43%
Materials & Supplies Expense	\$12,021	\$4,708	39%
Overhead Expense	\$110,000	\$57,186	52%
Program Development/Strategic Planning Expense	\$29,940	\$3,125	10%
Professional Services Expense	\$135,000	\$48,091	36%
Staff Training & Conference Expense	\$41,517	\$19,227	46%
Telephone Expense	\$17,300	\$10,276	59%
Local Travel Expense - Local Mileage	\$2,500	\$317	13%
<b>Total Services &amp; Supplies Expenses</b>	<b>\$521,957</b>	<b>\$204,199</b>	<b>39%</b>
<b>Total Operating Expenses</b>	<b>\$2,067,690</b>	<b>\$863,325</b>	<b>42%</b>

**FIRST 5 FRESNO COUNTY  
FINANCIAL STATEMENT  
MARCH 2019 (75%)**

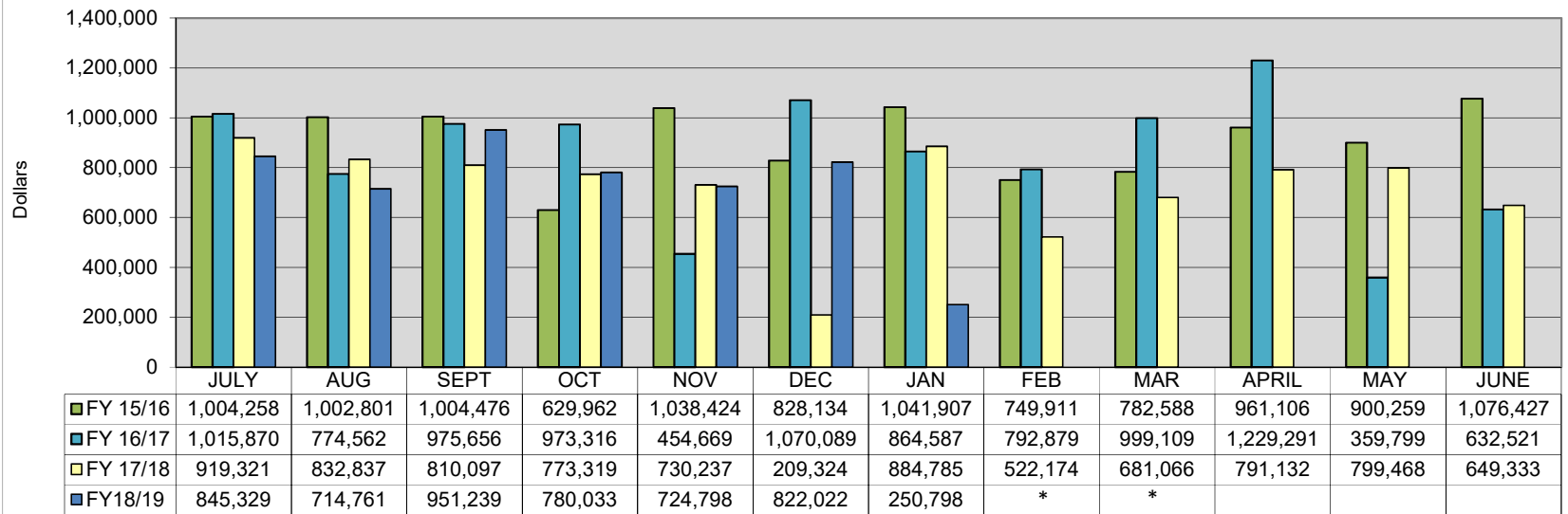
**Strategic Plan Investments Awards**

	Budget Amounts	Actual Amounts	Percent Variance
<b>Strategic Plan Investments</b>			
<b>Tier 1: Children and Families</b>			
Goal 1 - Health Promotion	\$1,258,488	\$663,488	53%
Goal 2 - Early Learning	\$545,635	\$505,000	93%
Goal 3 - Strong Families	\$1,566,926	\$1,566,726	100%
<b>Total Tier 1</b>	<b>\$3,371,049</b>	<b>\$2,735,214</b>	<b>81%</b>
<b>Tier 2: Community Partners</b>			
Early Childhood Partner Capacity Building	\$35,000	\$35,000	100%
Community Learning Center	\$548,803	\$548,803	100%
<b>Total Tier 2</b>	<b>\$583,803</b>	<b>\$583,803</b>	<b>100%</b>
<b>Tier 3: Early Childhood System of Care</b>			
Community Relations	\$318,944	\$81,973	26%
Multi-Sector Partnerships	\$25,000	\$25,000	100%
<b>Total Tier 3</b>	<b>\$343,944</b>	<b>\$106,973</b>	<b>31%</b>
<b>Accountability and Evaluation</b>			
Accountability Services	\$300,000	\$300,000	100%
Evaluation Services	\$600,000	\$600,000	100%
<b>Total Accountability and Evaluation</b>	<b>\$900,000</b>	<b>\$900,000</b>	<b>100%</b>
<b>Non-Prop. 10 Funded Programs</b>			
First 5 CA IMPACT Program	\$975,323	\$975,323	100%
First 5 CA IMPACT Regional Hub Program	\$581,731	\$581,731	100%
CA Department of Education QRIS Certification	\$148,729	\$148,729	100%
UCSF- Group Prenatal Care Program	\$638,138	\$638,138	100%
The David and Lucile Packard Foundation	\$15,000	\$15,000	100%
<b>Total Non-Prop. 10 Funded Programs</b>	<b>\$2,358,921</b>	<b>\$2,358,921</b>	<b>100%</b>
<b>Total Strategic Plan Investments Awards</b>	<b>\$7,557,717</b>	<b>\$6,684,911</b>	<b>88%</b>
<b>Operations Contingency Fund</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>100%</b>
<b>Strategic Reserve Fund</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>100%</b>

**FY 2018-2019 Service Provider Expenses**

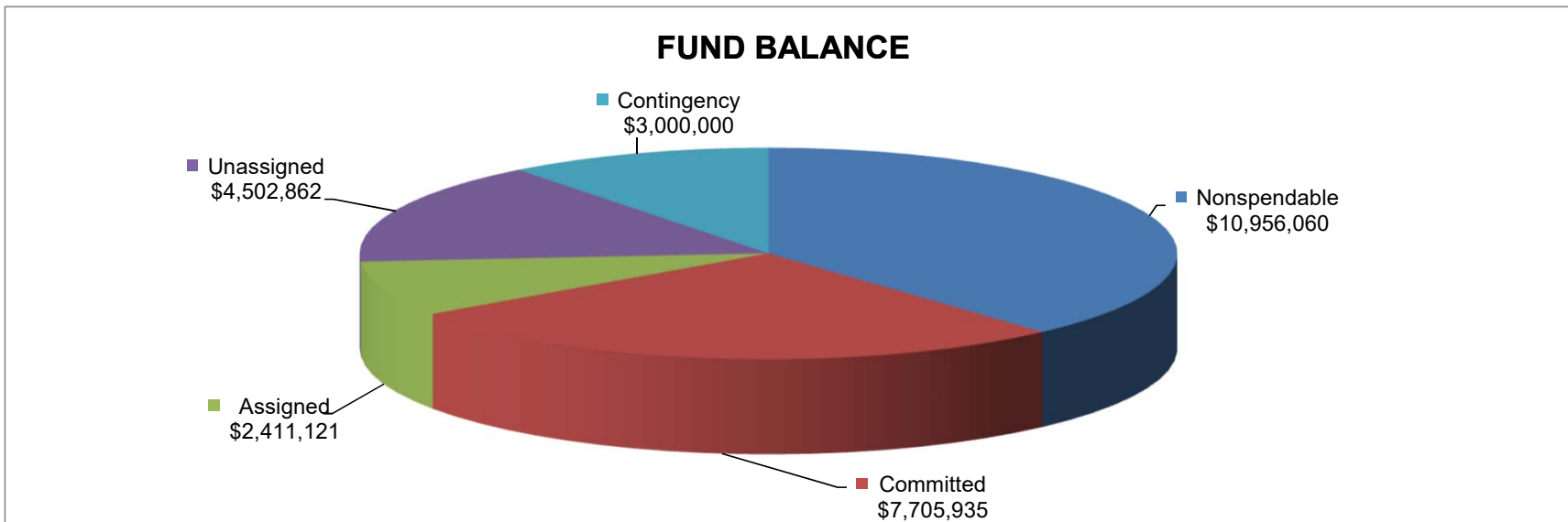
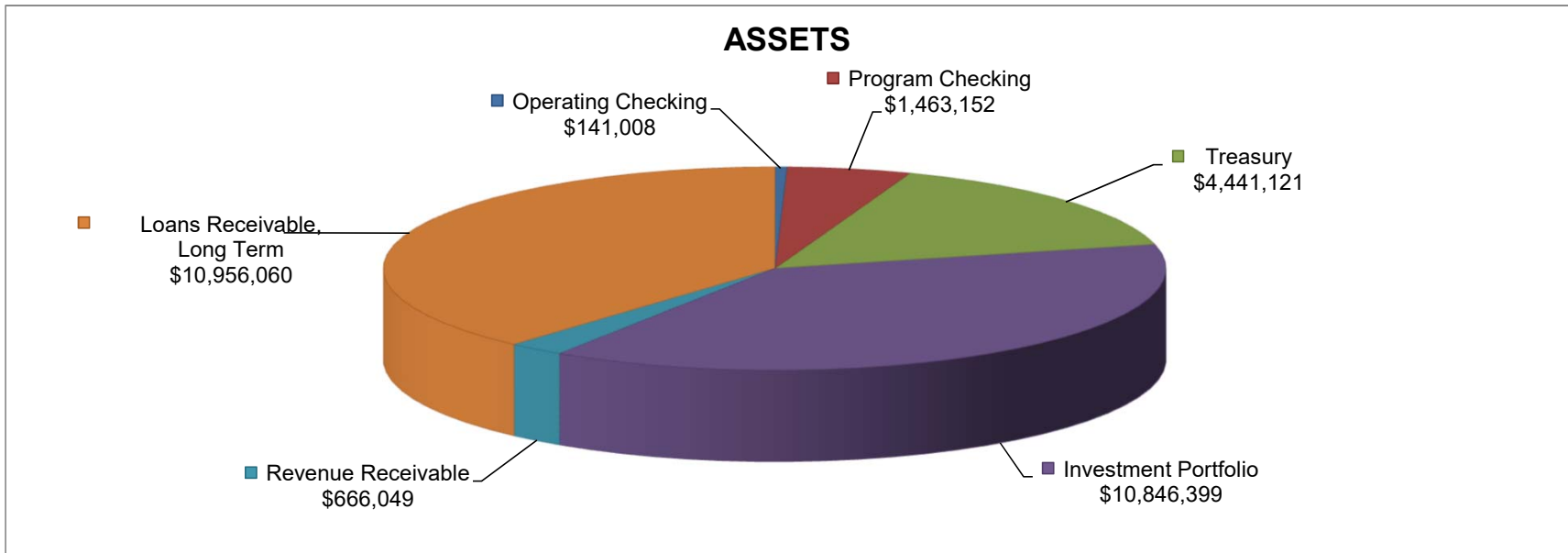
	Budget Amounts	Actual Amounts	Percent Variance
<b>Tier 1: Children And Families</b>	\$3,800,008	\$2,206,270	58%
<b>Tier 2: Community Partners</b>	\$804,076	\$526,825	66%
<b>Tier 3: Early Childhood System of Care</b>	\$421,000	\$226,032	54%
<b>Accountability and Evaluation</b>	\$800,000	\$392,905	49%
<b>Non-Prop. 10 Funded Programs</b>	\$2,195,192	\$1,647,194	75%
<b>Total Service Provider Expenses</b>	<b>\$8,020,276</b>	<b>\$4,999,226</b>	<b>62%</b>

## MONTHLY PROPOSITION 10 REVENUE COMPARISON



\*First 5 California has not yet reported Prop 10 Revenue for March 2019.

**FIRST 5 FRESNO COUNTY  
BALANCE SHEET  
DECEMBER 2018**





### Revenue Since Inception - First 5 Fresno County



**FIRST 5 FRESNO COUNTY**  
ADMINISTERED BY CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY

**REGULAR BUSINESS MEETING**

May 15, 2019 – 12:00 p.m.

2405 Tulare Street  
Fresno, CA 93721

**AGENDA ITEM NO. 8**

TO: Children & Families Commission of Fresno County

FROM: Emilia Reyes, Executive Director

SUBJECT: Executive Director's Report

**BACKGROUND:**

The information presented below is intended to keep the Commission apprised of the Executive Director and staff's community involvement on behalf of the Commission including relevant activities and new developments undertaken recently.

**Local Countywide Network Efforts in support of Early Childhood**

**2<sup>nd</sup> Annual Lighthouse for Children Fest**

On Saturday April 20th, we hosted the 2<sup>nd</sup> Annual Lighthouse Fest, a free family-friendly event. During the event, we had community partners come out to share information with families and several interactive activities throughout the playground for children to enjoy. The Lighthouse Fest was planned and coordinated by our First 5 Service Corps team. Part of their AmeriCorps contract requirements is to recruit volunteers to serve in both ongoing and one-time community project opportunities that support with school readiness. For this event our members recruited 15 volunteers who collectively completed over 50 hours of service.

**Glow! Group Prenatal Care and Support Program – Patient Centered Outcomes Research Institute (PCORI) Award**

The University of California, San Francisco – California Pre-term Birth Initiative in partnership with Central Valley Health Policy Institute (California State University, Fresno Foundation) were **awarded a \$5.6 million grant** from PCORI, a non-governmental institute created as part of a modification to the Social Security Act by clauses in the Patient Protection and Affordable Care Act. This grant is to scale the Glow: Group Prenatal Care and Support program in different medical setting throughout Fresno County and compare birth outcomes to standard prenatal care. The program will change the odds for 2,600 women and children with 1,300 mothers enrolled in Glow!/Group Prenatal Care and 1,300 mothers enrolled in traditional prenatal care over the course of four years.

The grant was nationwide and highly competitive with 182 Letters of Intent submitted, and 65 applications requested and considered. In our category, *Addressing Disparities*, 11 applications were considered, and only one was recommended for funding. PCORI's support is an example of our community's commitment to improving maternal and child health for the most underserved families in Fresno County.

**Fresno EOC's Mobile Meal Bus**

In August 2018, we shared our partnership the Fresno Economic Opportunities Commission (Fresno EOC) and Live Again Fresno to distribute meals on Parkway Drive to children ages 1 to 18. Fresno

EOC Food Services has been working to operate an On-Site Mobile Meal Bus as a meal service and outreach vehicle in Fresno County's most underserved and impoverished areas by retrofitting a used school bus. They will be celebrating a kick-off of their Summer Food Program with their Food Bus on Thursday, June 6 at 10:15a.m. with a press conference at West Fresno Branch Library located at 188 E. California Ave., Fresno, CA 93706. First 5 Fresno County joined Fresno County Superintendent of Schools and other community organizations in support of this effort as it aligns with our work to improve the health outcomes of children ages 0 to 5 in Fresno County addressing the existing food insecurity issue while simultaneously connecting children and families to a growing network of services.

### **2019 Town Hall Event in Partnership with First 5 California**

Nexstar Broadcasting, Inc. (KSEE24) and First 5 Fresno County have worked together to plan and produce a televised Town Hall Forum to position First 5 Fresno County as an expert in topics related to the early years, elevate family voices, and encourage positive relationship building between elected officials and First 5 Fresno County. The Town Hall will feature a qualified panel of community leaders, experts, elected officials, audience members, and pre-produced stories. The event is scheduled to be on Thursday, June 6<sup>th</sup>, 2019.

### **Statewide Early Childhood Network Efforts**

#### **First 5 Advocacy Day!**

First 5 Fresno County staff traveled to Sacramento on Monday, April 29 & Tuesday, April 30 to participate in the First 5 Association's annual Advocacy Day alongside representatives from other First 5 Commissions throughout the state. The focus was expressing support for the Governor's proposed budget and its emphasis on supporting children and families including increased funding for early screenings, expanded access to child care, professional development for child care workers, home visitation programs, and paid family leave – among other important investments. Executive Director Emilia Reyes, Deputy Director Fabiola González, and Project Manager Arthur Montejano met with the California State Assembly and Senate staff who represent parts of Fresno County: Assemblyman Joaquin Arambula, Assemblyman Jim Patterson, Senator Andreas Borgeas, and Senator Anna Caballero. First 5 Fresno staff also had the opportunity to meet with Senator Melissa Hurtado who was eager to hear directly from constituents. Efforts to support and advance investments in early childhood as outlined in the Governor's budget will continue through the May revise until the budget is passed.

#### **Help Me Grow Annual National Forum**

Last week, three of our Commission staff, Project Director Alix Hillis, Project Director Monica Ramirez and Project Manager Lupita Ramirez, represented First 5 Fresno County at the 10th Annual Help Me Grow National Forum in Buffalo, New York. The three days were filled with opportunities to network with and hear from other HMG partners from around the United States. The Forum showcased some of the hard work our counterparts, throughout the nation, are doing on behalf of our kids to enhance the early childhood system of care.

#### **Executed Agreements**

As required by the Commission's procurement policies, below is the executed agreement under \$10,000.01.

#### **Agency: Rodriguez Consulting**

Services Provided: Support the Commission's communication efforts including project management for a Town Hall Event, with the purpose of building the public's awareness and engaging attendees in public policy and issue education around early childhood systems.

Budget: \$5,000

Term: March 1, 2019 – August 31, 2019

**Engagement of African American Infant Mortality (AAIM) Council**

AAIM Council members: Karen Crozier and Janice Mathurin.

Services Provided: AAIM Council Members offer invaluable expertise and perspective and the Commission will seek guidance and support from the AAIM Council Members on agency efforts related to the development, design and implementation of effective program, service and systemwide approaches to address the high rate of African American Infant Mortality in Fresno County.

Budget: Hourly Rate: \$75.00

Term: March 5, 2019 – June 30, 2019.