



FORM C - SCOPE OF WORK AND BUDGET

Thriving Families Partnerships RFP

■ FOR LEVEL 2 PARTNERSHIPS ONLY

This form is only required for those applying under Level 2 Partnerships (\$40,001 - \$120,000).

Complete the following **two tables (Table 1 and Table 2)** with estimated activities and dollar amounts **for one year**. Or you may submit your own scope of work and/or budget template instead of using the tables below. If you do so, please be sure the primary information below is still included.

Table 1: You may leave rows blank if there are no more activities to list or duplicate Table 1 to add rows.

Table 2: Please use the provided categories to capture the requested funding from this RFP and the amount your organization will contribute. For budget line item definitions (including **Other Funding**) visit <http://www.first5fresno.org/wp-content/uploads/2017/12/Budget-Line-Item-Definitions-WEB.pdf>.

A scope of work and budget will be finalized between F5FC and your organization if you are recommended for funding.

Table 1 - Annual Activities			
Activity Name	Brief Description of the Activity	Anticipated Number of Participants <i>(include children, caregivers, and/or families as applicable)</i>	How often will this activity take place?

Table 2 - Annual Program Budget

Category	F5FC Budget Request (The amount you are requesting)	Other Funding The amount your organization will contribute to this program
Personnel <i>Salaries, benefits, taxes</i>	\$	\$
	<i>Brief narrative to describe costs:</i>	<i>Brief narrative to describe costs:</i>
Operating Expenses <i>Facilities costs, operational/supplies, training/travel</i>	\$	\$
	<i>Brief narrative to describe costs:</i>	<i>Brief narrative to describe costs:</i>
Program Expenses <i>Materials and supplies</i>	\$	\$
	<i>Brief narrative to describe costs:</i>	<i>Brief narrative to describe costs:</i>
Professional Services <i>Professional and consultant services</i>	\$	\$
	<i>Brief narrative to describe costs:</i>	<i>Brief narrative to describe costs:</i>
Other <i>Equipment, misc.</i>	\$	\$
	<i>Brief narrative to describe costs:</i>	<i>Brief narrative to describe costs:</i>
Indirect <i>Not to exceed 15%</i>	\$	
Totals	\$	\$
Total Project Budget		\$

List the funding source/s for Other Funding (i.e. in-kind, leverage, cash match)